



## 2017 CLCCF AGM MINUTES

**June 24, 2017 @ 1:00 p.m.**

Hope & District Recreation Centre –  
Conference Room 1005 6th Ave, Hope, BC

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## 2017 AGM MINUTES

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### 1. **CALL TO ORDER**

**Director Patterson called the meeting to order at 1:07 pm.**

**Present:**

Steven Patterson, CLCCF Director (for Yale First Nation) & CLCCF Chair (note that he also represented the Yale First Nation)

Mike Crane, CLCCF Director (for the District of Hope) & CLCCF Vice-Chair

John Mason, CLCCF Director (for the District of Hope)

Laura Ballance, CLCCF Director (for FVRD)

Wilfried Vicktor, Mayor of the District of Hope (left at 3:00 pm)

Dennis Adamson, Director for Area B, FVRD

Kim Allan, General Manager, CLCCF

**Regrets:**

Mike Freimark, CLCCF Director (for FVRD)

John Fortoloczky, alternate CLCCF Director (for the District of Hope)

Mike Veenbaas, alternate CLCCF Director (for FVRD)

## **2. INTRODUCTIONS**

Director Patterson generally introduced the CLCCF Directors, shareholder (Limited Partner) representatives, the CLCCF General Manager, the Manning Elliott LLP auditor and the guest speaker, Russ Cameron.

## **3. FIRST NATIONS WELCOME**

A ceremonial opening or song was not done as no First Nations members were present. However, Director Patterson recognized that the meeting location was on the traditional territories of several First Nations.

## **4. MEETING SAFETY & CONDUCT**

Director Patterson:

- Pointed out washroom locations and how to exit the building in case of emergency.
- As there was a fairly small public audience (about 7-8 public members) that some public questions may be entertained during the meeting.

## **5. SIGN-IN ATTENDANCE SHEET and REFRESHMENTS**

Director Patterson:

- Requested that audience members please sign in on the attendance list.
- Said there were refreshments and pastries available at the back of the room.
- Said there were copies of the full AGM Information Package available on a table.

## **6. APPROVAL OF AGENDA**

Moved by Director Mike Crane and seconded by Director Mason “that the 2017 AGM Agenda be approved as presented”.

Approved by all four CLCCF Directors.

## **7. MINUTES OF 2016 AGM**

Director Patterson said that the Minutes of the 2016 AGM were approved on July 21, 2016.

## **8. TOPICS**

**8.1.** Key Note Speech: Russ Cameron, Independent Wood Producers Association of BC, gave

an extensive PowerPoint presentation on the challenges and potential for forestry processing opportunities for small wood producers in BC. Issues included decline of production due to declining AAC in BC, lack of available wood fiber due to the majority of wood consolidation/control by 5 large BC companies and tariffs and uncertainties of the US softwood lumber trade dispute. The presentation plus various questions took about one hour.

## **8.2. Board of Directors' Report**

On behalf of the CLCCF Board, Director Patterson:

- Introduced new directors since last year.
- Gave the highlights of activities over the past year.
- Mentioned the important new Revenue Sharing, Fund Disbursement and Eligibility Criteria Policy.
- Mentioned that an ad had been placed in the Hope Standard looking for interest from local contractors but an almost nil response was received and that the industry had shifted significantly toward more specialized equipment and crews.
- That the CLCCF was now involved with a local Master Trails Committee and was also taking steps to be more directly involved in trails within parts of the CLCCF land base.
- That the part-time General Manager would soon be leaving with a new full-time General Manager starting who will be present more often in an office in Hope.

## **8.3. General Manager's Report**

The General Manager said he would give a more detailed operational report after the financial report. He also reiterated that he would soon be leaving this role and had enjoyed his time in this function with the community forest.

## **8.4. Financial Report and Audited Financial Statements**

Brandon Kelley, CPA, CA from Manning Elliott LLP:

- Provided a summary of his experience as an auditor with Manning Elliott.
- Explained the role of management, that this was overseen by the Board of Directors and that Manning Elliott recently completed an independent audit for the 2016/17 fiscal year of the community forest.
- Gave a summary of the audited financial statements for the 2016-17 year.
- Provided an overview of the revenues and expenditures compared to budget for the completed 2016-17 fiscal year.
- Said that this was regarded as a 'clean opinion'.

## **8.5. Current and Future Vision, Operational Projects and Planning Activities**

The General Manager gave a PowerPoint presentation providing details about the following topics. The GM said that his presentation was based on the report in the AGM information package, which provided more details and that all this information and more

was available on the CLCCF website:

- CLCCF website information that was updated and available
- Policies approved and planned (available on the website)
- Major plans and agreements (all available on the website)
- Budget overview for the 2017-18 fiscal year
- 2017/18 harvesting plans
- Future management model structure of a full-time GM based more out of Hope
- Inventories and analyses done recently
- Timber Harvesting Land Base map showing that only about 1/3 of the total community forest area is available for harvest activities.
- Planning for future harvest activities
- Roads and bridge construction, reconstruction and maintenance plans
- Silviculture Activities: planting and fertilizing
- Future project development
- 2017/18 Corporate Plan
- Discussed some details and procedure of the new Revenue Sharing, Fund Disbursement and Eligibility Criteria Policy. After the next round of logging, the CLCCF hopes to be able to provide a revenue distribution equally to its three Partners, who in turn are to develop and implement an actual grant distribution program to sectors of the community such as youth, seniors, community at large, arts, culture, heritage and recreation as well as occasional joint legacy funding.

#### **8.6. New Business: none noted.**

#### **8.7. Appointment of Directors**

The shareholder (Limited Partner) representatives confirmed the following:

Moved by Mayor Wilfried Vicktor/seconded by FVRD Director Dennis Adamson:

“The Cascade Lower Canyon Community Forest Limited Partnership hereby appoints the following to continue as Directors for the Cascade Lower Canyon Community Forest General Partner Corp:

- ▶ Mike Crane (Director to represent the District of Hope),
- ▶ John Mason (Director to represent the District of Hope),
- ▶ Steven Patterson (Director to represent the Yale First Nation),
- ▶ Laura Ballance (Director to represent the Fraser Valley Regional District),
- ▶ Mike Freimark (Director to represent the Fraser Valley Regional District),
- ▶ John Fortoloczky (Alternate Director to represent the District of Hope), and
- ▶ Mike Veenbaas (Alternate Director to represent the Fraser Valley Regional District).”

In favour: Mayor Vicktor (District of Hope) and Director Dennis Adamson (FVRD) at the meeting and also by written approval provided by Councilor Vanessa Peters (YFN). No Limited Partner opposed or abstained.

Note: Mayor Vicktor left the meeting at this point at 2.55 pm.

#### **8.8. Forestry Planning and 2017/18 Harvesting Plan Presentation:**

Chris Gruenwald, RPF and Kevin Vanderboom, RFT from Cascadia Environmental Services Ltd. gave a PowerPoint presentation. They have been doing forestry planning and engineering work for or in the CLCCF since 2013 with a current status of:

- Engineered cut blocks almost ready to log: 90,000 cubic metres (m3) (3 years AAC)
- Planned (ready to proceed): 200,000 m3 (6.5 years AAC)
- Field Recce required: 375,000 m3 (12 years AAC)
- Field Recce complete (blocks need time to mature): 100,000 m3 (3 years AAC)
- A database of planning blocks is being maintained and is a living document that get updated over time
- With this, they can accurately track planning volumes/blocks
- They presented details, maps and related assessments for logging and road construction budgeted for the current fiscal year, including blocks SL001, SL012 and NF1045 in the Silver Skagit and Nickeline areas.
- A Road Permit and Cutting Permit have or will be submitted soon to the Ministry of Forests and are expected for approval in a month or two.

## 9. **QUESTIONS FROM THE FLOOR**

Various questions and comments came from the audience during the meeting, the presentations and during question period:

- Several questions and comments to Russ Cameron regarding the effects to small wood producers and small tenure holders of the current situation he portrayed.
- Question: regarding First Nations involvement and rights. Regarding BC in general, it is a complex evolving situation involving legal decisions, historical rights, policy etc. It was pointed out that the Yale First Nation was a 1/3 partner in the business relationship of the CLCCF Limited Partnership.
- Question: regarding who bears the potential liability if a recreation user hurts themselves on a forestry road? A complex legal question involving circumstances, application of the Occupiers Liability Act, the role of BC for its ownership of crown lands, due diligence etc.
- Question: several general questions or comments were said during the Cascadia presentation. Additionally, the Cascadia staff stayed after the AGM was over and reviewed maps and took additional questions from the public, the CLCCF board and the Limited Partner representatives.
- Comments from the Partners: acknowledgement of and thanks to the work of their volunteer directors.
- Sunshine Valley: there was some concern expressed about the effects of the Douglas-fir beetle in the Sunshine Valley area and beyond. What could the community forest do about it? Some answers were given that it is more of a complex situation and very often the best efforts of trying to trap or stop forestry insect attacks turn out more or less ineffective due to natural cycles, changing weather, nearby wood debris laying on the ground etc. Sometimes a trapping program may catch a lot of beetles but this may just be focusing their concentration in that area. Caution was suggested to use an independent experienced entomologist rather than one that works directly for a company that sells trapping materials. It was also suggested that once the CLCCF provides a revenue distribution to its partners, that this might be a potential funding source for a future treatment program.

**10.        ADJOURNMENT**

Moved by Mason; seconded by Crane: “To adjourn the 2017 Cascade Lower Canyon Community Forest Annual General Meeting”.

In favour: all CLCCF directors.

The meeting was adjourned at 3.33 pm.

AGM Minutes approved: July 11, 2017 by CLCCF Board Resolution [CF36-2017].